

APPLICATION TIPS

- Is your name on it? Is all information accurate and legible?
- If you have requested letters of recommendation, let that person know what to do with it when they are finished. Do they put it in a sealed envelope? Do they return it to you or the counseling center? Also, let your counselor know if these need to be sent in with the transcript.
- Have you signed everything you need?
- Keep copies of everything.
- Don't run out of time! Be aware of deadlines. Make sure you give your counselor plenty of time to complete their portion.

ESSAY TIPS

- Make your essay engaging and memorable. Give a reason to finish reading it.
- Be yourself. Choose a topic that is meaningful to you.
- Accentuate the positive. When writing about a personal experience, emphasize how the experience changed you for the better.
- Write in the active voice. This makes for a clearer, more concise essay.
- Don't overextend. This isn't a term paper. Stay focused on your topic.
- Ask for input. Whether it is a teacher, parent, counselor or friend, ask for feedback.
- Pursue perfection. Have someone else read it and look it over.

APPLICATIONS ACCEPTANCE

Notice of acceptance or non-acceptance will take anywhere from one week to two months. Make sure you forward all deposits, etc. Before the deadline dates after you receive notice of acceptance.