

**Purpose**

Midland Public Schools believes that providing students with state-of-the-art technology will enhance the overall learning experience, improve student achievement, and better prepare our children to be successful contributors in a society dependent on technology. Midland Public Schools will assign each student a device as a tool in their educational experience.

**Terms of Agreement**

With each device assigned comes an increased level of responsibility. While these devices are the property of Midland Public Schools, it is the responsibility of the student and parents/guardians to ensure the device is properly cared for and remains in good working condition. In addition, it is important that each student practice good digital citizenship and make responsible choices when using the device. By signing this form, both the student and parents/guardians agree to abide by the following terms:

1. Any use of this device must be in full compliance with the Midland Public Schools Code of Student Conduct.
2. The use of the device is a privilege and with that privilege, all users have no expectation of privacy as noted in Board of Education policy 7540.03.
3. Student will use the device as part of planned instruction at any time designated by the teacher during the school day.
4. Student is responsible for transporting the device to and from school on a daily basis if the device is allowed to be taken from school.
5. Student will not trade devices with other students.
6. Student agrees to use the device for educational purposes only, as defined within the district Acceptable Use Policy.
7. The district issued protective case, if provided, is to remain on the device at all times.
8. Any damage to the device is to be reported to the media center, a teacher, or building administrator immediately.
9. Students should only connect to the designated Midland Public Schools wireless network while at school and are NOT to connect to any other wireless network including personal wifi hotspots.
10. Students are NOT to personalize the device and/or case with stickers, labels, markers, etc. unless advised to by their teacher for district purposes.
11. MPS has the right to assign apps or software to the device.
12. Student is responsible for changing and remembering their username and password. Passwords should be changed at least once per semester.
13. Student is responsible for downloading and updating apps with parent and/or teacher supervision.
14. Students shall only use their Midland Public Schools credentials when adding software to the device.

15. MPS reserves the right to blacklist any apps deemed inappropriate for the classroom or a distraction to the learning environment.
16. Student is responsible for backing up their data on the device. MPS will NOT backup the content stored on the device. For more information on how to backup your device, please see:  
<https://sites.google.com/midlandps.org/mpstech/students>
17. The MPS technology department has the ability to remotely manage the device and may find it necessary to track, lock, and/or wipe the device for security reasons.
18. Student is responsible for returning the device and associated peripherals to the school by senior graduation, the last day of the school year, or *immediately* upon leaving the district, whichever applies.
19. MPS has the right to inspect the content of any device at any time.
20. Students are not to delete or remove any apps or profiles assigned by Midland Public Schools unless otherwise instructed to do so.

### Repair/Replacement Program

#### Device insurance

- All students are encouraged to pay for the available insurance premium through MPS. Students that do not pay the insurance are responsible for the full cost of all repairs/replacement.
  - Payment will need to be online through SchoolPay (preferred), cash, or check through the main office of your student's school.
- The insurance must be paid prior to picking up the device if you are electing to use the insurance. Payments can be made starting on July 1 until the device pick-up date. If an option is not elected by the Friday of the second week after the start of school, you will be automatically opted out of the insurance program and a device will be issued to the student once a signed device agreement is received.
- Yearly insurance - The annual premium for the device insurance will be divided between the regular rate per student and a free/reduced eligible rate with a per family cap. The annual rates will be sent to parents/guardians in a parent letter that will be sent home before the end of the school year. Along with the annual premium, there will be a per incident co-pay that is structured as follows:
  - 1<sup>st</sup> Incident: \$25 co-pay
  - 2<sup>nd</sup> Incident: \$50 co-pay
  - 3<sup>rd</sup> Incident: Full Cost of Repair or replacement (whichever is cheaper)
- The free-reduced rate is only available if a current Free-Reduced Lunch Application is on file with the school district
- The power adapter is not covered by the insurance. School stores will have chargers available for purchase.
- In case of theft, a police report **must** be filed prior to a new device being issued.
- Intentional damage or damage caused by gross negligence is not covered by the insurance or deductible

fees and will be billed at full repair or replacement cost, whichever is less expensive.

- The full replacement cost must be paid to replace the device.
- Appeal of a disposition of gross negligence or intentional damage will be heard by the Associate Superintendent of School Administration and Innovative Programming. The appellate decision is final.

In the event that the device requires repairs or must be replaced, the student will be issued a loaner device subject to availability. MPS will make every attempt to ensure the device is returned to the student as soon as possible.

I have read and understand the terms defined within the Midland Public Schools Student Device Agreement. The option selected below will be binding for the duration of the student's career at MPS. You may change the option you select below every year from July 1st through August prior to device distribution. I will ensure that my student abides by these terms, and therefore, to the following:

I agree to the terms defined within this user agreement and **opt IN to pay** the insurance this year. I will then decide each year whether or not to opt in or opt out of the insurance program.  
(\$25 per student. If free/reduced application on file with MPS, \$10 per student or \$20 cap per family)

I agree to the terms defined within this user agreement but **opt NOT to pay** the insurance. By choosing this, I understand and agree that I will be responsible for the cost of all repairs to or loss of the device.

Building \_\_\_\_\_

Year of Graduation \_\_\_\_\_

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent/Guardian Name (Print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

*A copy of this agreement may be accessed on the Midland Public Schools website.*